ST. XAVIER'S COLLEGE (AUTONOMOUS)
PALAYAMKOTTAI - 627 002
(Recognized as "College with Potential for Excellence" by UGC &
Accredited by NAAC at A++ Grade with a CGPA of 3.66 out of 4)
INTERNAL QUALITY ASSURANCE CELL (IQAC)

ANNUAL REPORT 2022-2023
INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC is an integral part of the system of the institution and works towards realization of the goals of quality enhancement. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. The vision of IQAC is to ensure quality culture as the prime concern through institutionalizing and internalizing all the initiatives taken with internal and external support. Every year IQAC carries out quality sustenance and quality enhancement activities.

Quality is a continuous procedure, not a singular event. The Government of India established the National Assessment and Accreditation Council (NAAC) to evaluate and accredit all higher educational establishments in the nation. We have always earned the top score from the NAAC. We were accredited by NAAC with the highest score in the fourth cycle as well. In August 2019, NAAC evaluated our institution and accredited it an A++ Rating with a CGPA of 3.66 out of 4 for the IV cycle.

Each year, IQAC engages in quality maintenance and improvement tasks.

- IQAC Conducted orientation programme for the teachers on 15th and 16th July 2022. Rev. Fr. Dr. Francis. P. Xavier, S.J., Rector, Loyola College, Chennai spoke on the topic "Ignatian Vision of Education in Today's Context" in session – I and he presented the topic on Ignatian Pedagogy in session – II. The total numbers of participants were 198 on the first day and 182 on the second day.

Orientation Programme for Teachers - 15.07.2022

- IQAC motivated the staff members to complete the Orientation/Induction programme. 89 Faculty members of shift II out of 101 completed online Induction/Orientation Programme (TLC – PMMMNMTT) for 28 days. 10 of them are newly recruited faculty members in this academic year 2022 – 2023.

- SXC – Centenary Year Faculty Empowerment Programme **(FEP-1)** for teachers was conducted on 23.07.2022. Dr. V. S. Joseph Albert, Former Associate Professor of English & Deputy Principal, spoke on the milestones in the history of St. Xavier's College in session - I and Rev. Fr. Dr. S. Ignacimuthu. S.J., Director, Xavier Research Foundation (XRF) spoke on Research, Publications and Patent in Session – II. The total number of participants was 139.

- SXC – Centenary Year Faculty Empowerment Programme **(FEP-2)** for teachers was conducted on 24th September 2022. Dr. John Peter, the Resource person, spoke on the topic "Innovative Teaching and Learning", and he highlighted the Learning Process, Learning Characteristics, learning style and Learning Agility. The total number of participants was 157.
- Extended IQAC meeting was held on 23. 07. 2022 at 2.30 pm. The meeting for NAAC – AQAR Internal Green Audit/Environment Audit/Energy Audit began at 2 p.m. The meeting was presided over by Dr. A. Lourdusamy, Former IQAC Director. He then presented the Audit information related to St. Xavier's College and discussed the Internal Green/Environment/Energy audit reports.

- In collaboration with the Departments of Botany, Zoology, Chemistry, Energy Research Centre, Enviro Club and NSS, IQAC conducted External Green/Energy/Environmental Audit on 25. 07. 2022 by Nature Science Foundation (NSF), Coimbatore. The meeting for NAAC – AQAR External Green Audit/Environment Audit/Energy Audit began in the Conference Hall at 9 a.m. At 12.45 p.m. the Exit meeting began. The meeting was presided over by Rev. Dr. S. Mariadoss S.J., Principal. The Lead auditors of NSF, IQAC Directors, Chairpersons of all audits, Heads and coordinators, Dean of Science, Dean of Research and UGC Affairs, Vice Principal and other members were present. The External Audit reports were uploaded in our college website and in NAAC portal.

- IQAC involved in the Preparation of 100th Academic Calendar for the academic year 2022-2023.

- IQAC conducted a meeting for the SXC - Centenary Documentation committee on 25.08.2022 in IQAC office to discuss the methods and ways of gathering information to document the Centenary programmes and to fix a person to collect the information, to record and maintain reports of the programmes with photos and supporting documents.

- IQAC Conducted a meeting on 20.10.2022 for the core committee members to discuss the NAAC-AQAR Standard Operating Procedure (SOP) that is to be followed during the Internal AQAR Audit.

- IQAC conducted a meeting for the committee members of NAAC- AQAR Internal Audit on 27.10.2022 to discuss the AQAR Criterion and guidelines followed by the Internal Academic Audit for all the Departments.

- IQAC submitted the Annual Quality Assurance Report **(AQAR)** in NAAC portal for the academic years 2019-2020 and 2020-2021**.**

- AQAR reports were uploaded in the NAAC portal for the academic year 2019 – 2020 on 02.05.2022, for 2020 – 2021 on 3.10.2022 and it was accepted on 19.07.2022 and 7.10.2022 respectively.

- AQAR Internal Academic Audit (IAA) was conducted on 27.10.2022. The departments presented the report of various activities conducted in the year 2021 – 2022. Some departments presented the data and did not submit the supporting documents for a few metrics. The Academic Audit Committee directed all the departments to submit all the data and supporting documents to the IQAC office before External Academic Audit.

- IQAC in collaboration with Mathematics Department offered 18 courses (Value added/Add on courses for 35 hours) to 10 departments in Shift I and Shift II. Total number of students enrolled in the year 2022-2023 is 558.

- The Intellectual Property Right (IPR) awareness programme was conducted on 28.10.2022 by IQAC for HoDs and Asst. Professors, Research scholars from Arts and Science Departments of SXC. The total number of participants was 120. Mr. A. Seetharaman Examiner of Patents and Designs at Government of India, Patent Office, Guindy, Chennai, Tamil Nadu, emphasized the importance of this programme. The National Intellectual Property Awareness Mission (NIPAM) is a Pan India mission launched by the GOI to create awareness about intellectual property rights among students.

- Memorandum of Understanding **(MoU)** was signed between St. Xavier's College Palayamkottai and Nature Science Foundation on 25. 07. 2022.

- Rev. Fr. Dr. S. Mariadoss S. J. Chairman of IQAC, Dr. R. Azhagu Raj, IQAC Director and Dr. A. Lourdusamy, Head of the Department of Mathematics attended the meeting of Xavier Board of Higher Education from 14th to 15th May in Eranakulam and 22nd to 24th October 2022 in Goa. Totally 50 MoUs are signed**.** The MoUs are allocated to Departments/IQAC/Research Centres for further academic collaboration. MoUs with Higher Educational Institutions across the country were established for the promotion of Academic and Administrative collaboration, co-curricular, extra-curricular, Research and Extension activities.
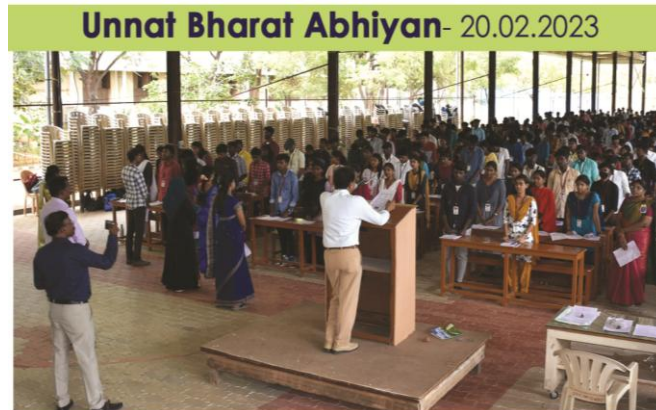
- IQAC facilitated various departments and provided technical assistance to conduct conferences.
- Student Feedback on teachers for even semester for the academic year 2021 – 2022 was conducted in Internet Centre from 21st May 2022 to 30th May 2022.
- Student Feedback on teachers for odd semester for the academic year 2022 – 2023, was conducted in Internet Centre, MCA Lab, UG Computer Lab, Commerce Computer Lab and Language Lab from 29th September to 1st November 2022. The individual faculty report is sent to the management.
- Students Feedback on Teachers for even semester for the academic year 2021 – 2022 and odd semester for the academic year 2022 – 2023, was conducted and the student's satisfaction survey were uploaded in the college website and NAAC portal.
- IQAC fourth meeting was held on 05. 01.2023 at 12.00 pm. The agenda for the meeting was related to NIRF Data -2023. The meeting was presided over by Rev. Fr. Dr. S. Mariadoss S. J. Principal & Chairman of IQAC, Dr. R. Azhagu Raj, IQAC Director presented the NIRF - 2023 data to the members. Rev. Fr. Dr. S. Mariadoss S. J. suggested that all the departments should submit the supporting documents to the IQAC office. Rev. Fr. Dr. G. Pushparaj S. J. suggested to send a communication to NIRF office regarding the peer perception to include and consider the locality of the college and the social background of students for peer perception criteria in NIRF-2023 ranking.
- St. Xavier's College (Autonomous), Palayamkottai submitted the data in NIRF portal on 19/01/2023 for INDIA RANKING–2023 under National Institutional Ranking Framework (NIRF), initiated by MoE, India.

- The External Academic and Administrative Audit **(AAA)** for the academic year 2021-2022 was conducted on 11/01/2023. Rev. Fr. Dr. S. Mariadoss S. J. Principal & Chairman of IQAC, welcomed the officials and external experts. Dr. B. Serena Margaret, IQAC Director and Associate Professor of English, St. Mary's College, Thoothukudi and Dr. S. Sujitha Assistant IQAC director, Holy Cross College, Nagercoil acted as external experts. The HoDs and Coordinators of various departments presented the AQAR report and various activities

conducted in the year 2021 – 2022. The External experts suggested some key points to be included in AQAR report 2021-2022 during the exit meeting.

- Research paper titled "Role of IQAC in student Centered Teaching and Learning Process in Higher Education" by R. Azhagu Raj and A. Lourdusamy, was presented in the NAAC Sponsored Conference held at Ratinam College of Arts and Science, Coimbatore on 16/12/2022 to 17/12/2022 and this paper was published in the Conference proceedings.

- Rev. Fr. Dr. S. Mariadoss S. J. Principal &Chairman of IQAC, and Dr. Dr. V. Manikandan, Principal, PSN College of Engineering and Technology, Tiruneveli signed a MoU on 14/12/2022. This MoU is for Academic and Administrative collaboration, Faculty Training, Co-curricular, Extra-curricular, Research and Extension activities.

- Dr. R. Azhagu Raj, IQAC Director and Dr. B. Chidamabaranathan, Vice Principal and Placement officer, participated and initiated the Industry Academia collaboration in the SICCI Executive Industry and Academia Higher Education Networking Round Table Conference organized by South India chamber of Commerce and Industry, (SICCI) Chennai on 07/01/2023.

- World Social Justice Day was organised by IQAC in collaboration with Unnat Bharat Abhiyan (UBA) on 20.02.2023. Total number of students participated in this programme is 800 and the number of faculty is 65.

- Student Feedback on Curricular Aspects (Exit Poll) was conducted on 2nd and 3rd March 2023 for the academic year 2022 – 2023 for UG/PG final year students.

- Nature Science Foundation (NSF), Coimbatore presented 12 different awards to the faculty of our college on 08.03.2023. Best College Principal Award was given to Rev. Fr. Dr. S. Mariadoss, S.J, Best Faculty Award to Dr. A. Lourdusamy, Best Entrepreneur Award to Dr. A. Arockia Doss, Best Research Award to Dr. R. Azhagu Raj, Best Scientist Award to Dr. S. Chidambaranathan, Best Women Faculty Award to Dr. J. Jeya Ani, Best Women Leadership Award to Dr. J. Antony Sahaya Sophia, Best club/cell/Association/production unit Award to Dr. S. David Appadurai, Best College Student Award to Mr. Ulagu Sundar, Best Research

Scholar Award to Mr. Divyanand (Mathematics), Life time Achievement Award to Dr. R. Francis Xavier and Best Women Scientist Award to Dr. S. Mary Jelastin Kala.

- Student Feedback on teachers for even semester for the academic year 2022 – 2023, was conducted in Internet Centre, MCA Lab, UG Computer Lab, Commerce Computer Lab and Language Lab in third week of March 2023.
- For the welfare of staff members, St. Xavier's College Centenary Staff tour to Goa was organised for both Teaching and Non-Teaching staff and their family members from 09.03.2023 to 12.03.2023 under the leadership of Rev. Fr. Arul Ravi. S. J. Vice-Principal Shift I. The total number of participants is 114.

Staff tour to Goa - 09.03.2023 to 12.03.2023